



Promoting Official Languages

Cash incentive is available for passing the following examinations:

1. Prabodh 2. Praveen 3. Banking Pragya 4. Hindi Typing 5. Hindi stenography 6. Banking Oriented Paper in Hindi (Indian Institute of Banking and Finance).

ELIGIBILITY CRITERIA FOR JOINING VARIOUS HINDI COURSES:-

1. PRABODH (Equivalent to Primary School level i.e. V Std.) :

Members who have absolutely no knowledge of Hindi.

2. PRAVEEN (EQUIVALENT TO MIDDLE SCHOOL LEVEL i.e. VIII Std)

Members who have preliminary knowledge of Hindi upto Vth standard

3. BANKING PRAGYA :

- a) Officers / Employees of the Central Government who have passed Matric level examination from the University/ Education Board of non-Hindi speaking States/ Union Territories with Hindi as a Second or Third Language or as a combined subject with any other language, but have not obtained minimum pass marks in Hindi prescribed by the concerned Education Board/University of the State shall be deemed to have acquired the knowledge of Hindi up to PRAVEEN level, but not up to PRAGYA level. PRAGYA level training in Hindi will be mandatory for such officers/employees and they can be admitted to PRAGYA classes provided PRAGYA is a course prescribed for them as per eligible criteria
- b) Officers/Employees who have passed the examination up to Matric level or equivalent or any other examination higher than Matric level with Hindi as a Second or Third Language or as combined subject with any other language from the Education Board / University of non-Hindi Speaking States / Union Territories and have passed securing prescribed pass marks in Hindi as prescribed by the

concerned Education Board or University of that State, it will be presumed that they have passed the PRAGYA level Examination or have knowledge of Hindi up to Prgagya level or have acquired the Working Knowledge of Hindi according to the Official Language Rules. PRAVEEN or PRAGYA level training in Hindi will not be obligatory for such Officers/Employees.

- c) In addition, if an Officer/Employee declares in the prescribed form, as per sub-rule 10 (1) (b) of the Official Languages Rules, 1976 (as amended, 1987) that he /she has acquired the Working Knowledge of Hindi, training of Praveen or Pragya level in Hindi will not be obligatory for him/her.

CLASSIFICATION OF MEMBERS:

Members are classified into four categories based on their mother tongue and whether a member is eligible for a particular course or not should be decided based on the Hindi qualifications already possessed by him/her as well as the mother tongue of that member.

For the purpose of incentive to be given on passing various Hindi Examinations, the employees have been categorized as under:-

Category "A" : Employees whose mother tongue is Hindi and who can express themselves well in Hindi.

Category "B" : Employees whose mother tongue is one of the following languages: Urdu, Punjabi, Kashmiri or other allied language.

Category "C" : Employees whose mother tongue is one of the following languages: Marathi, Gujarati, Bengali, Oriya, Assamese and other allied languages and Sindhi.

Category "D" : Employees whose mother tongue is any South Indian Language or English.

BANKING ORIENTED HINDI EXAMINATION:

Members irrespective of their qualification in Hindi and mother tongue are eligible for a cash incentive of Rs.3,000/- for passing Banking Oriented Hindi Examination conducted by Indian Institute of Banking and Finance, Mumbai.

Members are not eligible for reimbursement of examination fee, conveyance etc. **Cash**

Incentive amount for passing various Hindi examinations w.e.f. 1.1.2010

Examination	Cash incentive for passing examination by attending classes during office hours		Cash incentive for passing examination on one's own efforts outside office hours		Cash incentive for passing examination by attending classes during office hours & securing 70% or more		Cash incentive for passing examination on one's own efforts outside office hours & securing 70%	
	For employees in categories		For employees in categories		For employees in categories		For employees in categories	
	A & B	C & D	A & B	C & D	A & B	C & D	A & B	C & D
Prabodh	2000	4000	3000	6000	3000	6000	4000	8000
Praveen	2500	5000	3750	7500	3750	7500	5000	10000
Banking Pragya	3000	6000	4500	9000	3000	9000	6000	12000
Hindi Typing	2500	2500	3750	3750	3750	3750	5000	5000
Hindi Stenography	2500	2500	3750	3750	3750	3750	5000	5000

DETAILS REGARDING EXAMINATIONS Etc.,

- The examination fee of Rs. 100/- for Prabodh/Praveen/Banking Pragya/Hindi Typing and Rs.100/- for Banking Pragya/ Hindi Shorthand will be reimbursed by the Zonal Office to both clerical and supervisory staff attached to branches CCO, etc. only if they attend the exam and the hall ticket attested by the invigilators as proof of their having appeared in the examination. Regarding staff of ZO and CO., reimbursement will be made by ZO concerned and CO respectively.

Conveyance/Halting Allowance, if any will be reimbursed by Zonal Office in accordance with the following norms.

- Actual Bus fare subject to a maximum of Rs.10/- will be paid for attending for examinations in case of local centre.
 - In case of outstation centre, T.A., & Halting allowance will be paid as per existing norms of the Bank.
 - Members are permitted to write the examination only at their place of work. Where there is no examination centre at their place of work, they may be permitted to appear for the examination at the nearest District head quarters where examination centre is available. T.A. and H.A. will not be given to members appearing for the examination at any other centre.
- Full day duty leave may be given by the concerned Branch / Manager/ZO/CO Departments for attending the examination.

4. For members enrolled in the Correspondence Course of Central Hindi Directorate, enrolment fee will be reimbursed only once for a course as the lessons received during any year would be the same.

In all above cases, Regional Office may take decisions/give their sanctions as per norms and based on the recommendations of their Official Language Cells. In case of Central Office Staff, Official Language Department will recommend for reimbursement of enrolment/examination fee and conveyance expenses for writing the examination.