



Mid Academic Year Transfer Allowance

AIUCBOF Empowerment Series Chapter 11

MID ACADEMIC YEAR TRANSFER ALLOWANCE

[Regulation 23(4) of OSR, 1979]

On account of transfer of an Officer from one place to another, **(involving change of headquarters under Regulation 41 of OSR)** in the midst of the academic year and if he has one or more children studying in school/college in the former place, Mid Academic Year Transfer Allowance is payable to him from the date he reports to his new place of posting upto the end of the academic year in respect of all the children **(CHO/POS/49/87 dated 26.09.1987)**. However, such allowance shall cease if all the children cease studying at the former place of posting. Such allowance is payable to the officer irrespective of whether he shifts his family to the new place of posting or not after the end of the academic year. This Allowance is payable for a maximum period of 12 months.

As per Industry Level Settlement on 27.04.2010, Mid-academic Year Transfer Allowance is payable @Rs.700/- p.m. w.e.f. 1st May, 2010 **(CHO/POS/06/2010-11 dated 21.05.2010)**

The Officer is required to apply in prescribed format **(SCL 63/81 dated 23.06.1981)** as under, from his former place of posting along with a certificate(s) from the school/college where his/her child/children is/are studying certifying –

1. The name of child/children of the officer.
2. The date from which academic year in the school/college has started and the date/month in which the academic year will end.

The former office of posting will verify above facts and recommend the case to the new place of posting and the appropriate authority for sanction of these allowances will be Branch Head in case of Branch, Zonal Head in case of Officers attached to Zonal Office and HRM Department in case of Officers posted in Head Office.

NB. In case of transfer to North Eastern Zone , The Mid academic year transfer allowance is payable till the officer remains posted there without restriction of one year , as stipulated in the original scheme.

FORMAT OF APPLICATION

The Manager/Zonal Manager

.....Branch/Zonal Office

Through:Branch

Dear Sir,

I have to advise that my son(s), daughter(s) as per particulars given below is/are studying in the school/college atwhere I was posted immediately before reporting at this office.

Name of the child	Age	School in which he is studying	Class in which he is studying	Date of commencement of year	Probable date of the end of academic year	Particular of evidence

I confirm that I am not commuting daily from and to my previous place of posting and that academic year of one or more of my children had commenced before I was relieved from my former place of posting.

I undertake that:

- I shall advise you well in time when the academic year(s) of all my children end(s) and shall produce satisfactory evidence in regard thereto.
- I shall advise you, if during the mid-academic year, all my children cease to study at the former place of posting.
- I shall not draw the allowance beyond the academic year of any one of my children which ends last.
- In case of any over-payment to me the Bank shall be entitled to and has authority from me to recover the amount in one lumpsum either by debiting my account or from the salary or the allowances payable to me.

I request you to sanction me the Mid-academic year allowance fromi.e. the date of my reporting at this office/the date from which the Halting Allowance has ceased to be payable to me (delete whichever is not applicable)

Yours faithfully,

Name:

Emp. No.

Designation: